



# MOVING PERMIT APPLICATION

City of Tupelo | Department of Development Services

Mail: P O Box 1485, Tupelo, MS 38802-1485

Phone: (662) 841-6510 Fax: (662) 841-6550

Email: [permits@tupeloms.gov](mailto:permits@tupeloms.gov)

MUNIS \_\_\_\_\_

Received By: \_\_\_\_\_

Date Received: \_\_\_\_\_

*(for office use only)*

**Permit Fee: \$100 (Non-refundable)**

## PROJECT DESCRIPTION

PRESENT LOCATION OF HOUSE: \_\_\_\_\_

DESTINATION OF HOUSE: \_\_\_\_\_

SQUARE FOOTAGE OF BUILDING: \_\_\_\_\_ HEIGHT OF BUILDING (PEAK OF ROOF): \_\_\_\_\_

PROPOSED MOVING DATE: \_\_\_\_\_

TRAVEL ROUTE BETWEEN CURRENT LOCATION AND DESTINATION: \_\_\_\_\_

## CONTACT INFORMATION

### STRUCTURE OWNER CONTACT INFORMATION:

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

### PROPERTY OWNER CONTACT INFORMATION:

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

### MOVING CONTRACTOR:

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number(s) \_\_\_\_\_

***\*PLEASE SEE REVERSE SIDE\****

Signature approval is required from the following entities and must be returned to the Department of Development Services at least five (5) working days prior to proposed moving date.

**1. Tupelo Police Department**

Approved by (Print Name): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2. Tupelo Water and Light**

Approved by (Print Name): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**3. Tupelo Public Works**

Approved by (Print Name): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**4. AT&T**

Approved by (Print Name): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I hereby certify the above information is true and correct and completed in accordance with the Tupelo Development Code and that I have received, or retained, a copy of this application. I further understand that if I am not the property owner, notarized permission from the property owner is required for application to be processed.

Applicant Signature \_\_\_\_\_

Date: \_\_\_\_\_