

CITY OF TUPELO » LAND DEVELOPMENT/DISTURBANCE PERMIT

Tupelo Engineering  
 PO Box 1485, Tupelo, MS 38802-1485  
 Phone (662) 840-2078 Fax (662) 841-6550  
 E-Mail Address: [dennis.bonds@tupeloms.gov](mailto:dennis.bonds@tupeloms.gov)



PARCEL #:

TYPE OF WORK (Check All That Apply)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	Drainage	Fill	Clearing/Grubbing	Roadway	Grading/Excavate	† Burning	Curb Cut/Street Connection

PROPERTY INFORMATION	(Address, Subdivision & Lot, or Parcel #)	Zoning Classification
----------------------	---	-----------------------

Owner <input type="radio"/> Contractor <input type="radio"/>	Deed Included <input type="radio"/> Not Applicable <input type="radio"/>	
Who is making application	Copy of property deed required if purchased in last 12 months	Property Agerage

Owner Name	Address
------------	---------

Cell Phone Number	Business Number	E-Mail Address	MUNIS ID #
-------------------	-----------------	----------------	------------

Contractor Name	Phone Number	E-Mail Address	CID #
-----------------	--------------	----------------	-------

Superintendant Name	Superintendant Phone Number	Superintendanr E-Mail Address
---------------------	-----------------------------	-------------------------------

**FLOOD ZONE REQUIREMENTS:**

Is this property located in the 100-year flood plain?      YES      NO      VERIFIED BY STAFF

Flood Zone Designation \_\_\_\_\_ Are portions of this property located in a Floodway?      Yes      No

If yes, please note Section 11-23(8)a. of the City of Tupelo's Flood Damage Prevention Ordinance, which states:

*"Floodways: Prohibit encroachments, including fill, new construction, substantial improvements, and other developments unless certification (with supporting technical data) by a registered professional engineer is provided demonstrating that encroachments shall not result in any increase in flood levels during occurrence of the base flood discharge;..."*

What is the Base Flood Elevation? \_\_\_\_\_ MAP # \_\_\_\_\_ LOMC #: \_\_\_\_\_

*Describe the Nature of Work	

**Area to be Disturbed	In Acres
------------------------	----------

Will this work involve crossing, filling or work on a water conveyance of any kind?	Yes	No
---	-----	----

If yes, provide documentation of Notice of Intent to the US Army Corps of Engineers, or explain why such

Notice of Intent is not needed: \_\_\_\_\_

PROJECT ADDRESS:

TYPE:

APPLICATION #:

- \* This application, except for very small projects, should be accompanied by a set of plans or construction drawings detailing the work to be performed. In instances where streets are being built, drainage work such as culverts, bridges or boxes are being constructed, the plans are to be stamped by a registered professional engineer in the State of Mississippi, certifying that the construction will be in accordance with the City of Tupelo's Design and Construction Specifications.
- \*\* Land disturbance of 5 or more acres will require a Large Construction Notice of Intent (LCNOI) to the Mississippi Department of Environmental Quality (MDEQ) for erosion control. No permit will be issued until a certificate from MDEQ is received. Where land disturbance is between 1 and 5 acres a Small Construction Notice of Intent (SCNOI) will be submitted to the City of Tupelo along with a storm water pollution prevention plan (SWPPP) for approval.
- ‡ There will be a **\$200 cost** for Burning. Prescribed burning will be allowed in Agriculture/Open Space zoning districts only with a minimum 60 contiguous acres, and can only include material harvested from the site. No prescribed burns will be allowed until the owner has obtained the applicable MS Forestry Commission permit(s) and submitted copies to the City of Tupelo. Forestry Commission permit information can be found at [mfc.ms.gov/burning-permits](http://mfc.ms.gov/burning-permits), the Northeast District Office phone number is 1-800-681-8760.

**CERTIFICATION**

I understand, as the Permit Holder, I am responsible for ensuring that all work is done in accordance with all applicable ordinances and statutes of the City of Tupelo and the State of Mississippi. I further understand that the City of Tupelo will conduct periodic and regular inspections of the project to ensure its completion in accordance with the approved plans or construction drawings, and the SWPPP, and that the City of Tupelo has the right to stop any and all work should it not conform to the same, and that I will not be released from the conditions of this permit until final approval is granted by the City Engineer. I hereby certify that all information contained in this application is truthful and accurate to the best of my knowledge.

APPLICANT SIGNATURE

<b>PRINTED NAME</b>	<b>SIGNATURE</b>	<b>DATE</b>

CITY ENGINEER'S OFFICE APPROVAL

<b>PRINTED NAME</b>	<b>SIGNATURE</b>	<b>DATE</b>

FIRE MARSHALL'S OFFICE APPROVAL *(Burning Only)*

<b>PRINTED NAME</b>	<b>SIGNATURE</b>	<b>DATE</b>

COMMENTS:

---



---



---



---



---