



# WALL OR FENCE PERMIT APPLICATION

City of Tupelo | Department of Development Services

Mail: P O Box 1485, Tupelo, MS 38802-1485

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MUNIS \_\_\_\_\_

Received By: \_\_\_\_\_

Date Received: \_\_\_\_\_

*(for office use only)*

**Permit Fee: \$35 (Non-refundable)**

## PROJECT DESCRIPTION

### PROJECT LOCATION:

(ADDRESS OR PARCEL REQUIRED): \_\_\_\_\_

### FENCE MATERIAL TYPE:

Wood \_\_\_\_\_ Vinyl \_\_\_\_\_ Other \_\_\_\_\_

### HEIGHT OF FENCE:

Rear Yard \_\_\_\_\_ Side Yard \_\_\_\_\_ Front Yard \_\_\_\_\_ Estimated Cost: \_\_\_\_\_

IS THE PROJECT LOCATED IN A HISTORIC DISTRICT? YES \_\_\_\_\_ NO \_\_\_\_\_ (if yes, Historic Preservation Commission approval is required prior to construction).

## CONTACT INFORMATION

### OWNER CONTACT INFORMATION:

Owner Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

### APPLICANT CONTACT INFORMATION (if different from the owner):

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

### CONTRACTOR CONTACT INFORMATION:

Name: \_\_\_\_\_ Contractor Type: \_\_\_\_\_ CID (*office use only*) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

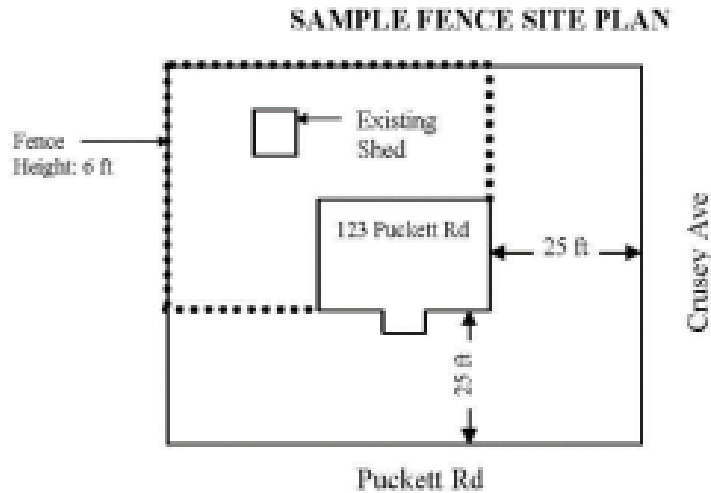
Phone Number(s) \_\_\_\_\_ Email: \_\_\_\_\_

**\*PLEASE SEE REVERSE SIDE\***

**Required Attachments (all required attachments must be submitted BEFORE a permit can be issued)**

- 1. Recorded deed; if owner and applicant are not the same, current lease and owner permission \_\_\_\_\_
- 2. Site Plan. A Site Plan is required for all new and expansion construction projects. \_\_\_\_\_

A **SITE PLAN** is a plan depicting the proposed development of a property, in term of the location, scale, and configuration of buildings and other features. A sample site plan is provided below.



I hereby certify the above information is true and correct and completed in accordance with the Tupelo Development Code. I further understand that if I am not the property owner, notarized permission from the property owner is required for application to be processed.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_