

TEMPORARY CERTIFICATE OF OCCUPANCY APPLICATION



City of Tupelo
Department of Development Services
P O Box 1485, Tupelo, MS 38802-1485
(662) 841-6510
permits@tupeloms.gov

MUNIS _____
Received By: _____
Date Received: _____
(for office use only)

Temporary COs are issued ONLY to a licensed and bonded contractor requiring temporary access to utilities in order to complete work prior to issuance of a final Certificate of Occupancy to the owner with an approved final inspection. A utility permit is required prior to issuance of any temporary CO.

Contractor: Name: _____ Phone: _____

Email: _____ Address: _____

Property Owner: Name: _____ Phone: _____

Email: _____ Address: _____

Business Owner: Name: _____ Phone: _____

Email: _____ Address: _____

Project Location/Address: _____

Parcel number(s) of location: _____

Business Name, Type _____

Utility Company: Tupelo Water & Light ____ Tombigbee Electric Power Association ____

Type of Work: Electrical ____ Fire Protection ____ Gas ____ Mechanical ____ Plumbing ____ Sewer ____

Required Attachments (please initial or indicate Not Required "NR" below):

1. Recorded deed; if owner and applicant are not the same, current lease and owner permission _____
2. Written permission from the property owner _____
3. Approved utility permit OR written permission from Tupelo Department of Development Services Chief Building Official _____

When work is completed, the permit holder (contractor) may contact Tupelo Water and Light or Tombigbee Electric Power Association to discontinue service in contractor name. The property owner or lease holder may turn on utilities in their name only with an approved final Certificate of Occupancy.

I understand, as the Permit Holder, I am responsible for ensuring all work is completed in accordance with all applicable State of Mississippi and City of Tupelo ordinances and statues. I further understand the City of Tupelo will conduct inspections to ensure completion in accordance with approved plans, ordinances and statues, and the City of Tupelo has the right to stop any and all work should it not conform to the same. I hereby certify that all information contained in this application is truthful and accurate to the best of my knowledge.

Applicant Signature _____

Date: _____